

## Appendix A

### NOTES P&F CHAIRMAN'S BRIEFING – Version 1 WEDNESDAY 4<sup>TH</sup> SEPTEMBER 2013

#### **Attending:**

Councillor Tony Ferrari (Chairman P&F), Councillor Sue Anderson (Vice-chair P&F),  
Councillor Jerry Miles (policy lead member Resources)

Tom Whiting (Corporate Director Resources), Simon George (Director of Finance and Assurance), Fern Silverio (Divisional Director Collections and Benefits), Martin Randall (Senior Professional Corporate Performance and Planning), Simone van Elk (Scrutiny Officer)

#### **NOTES**

##### **Revenue and Capital Monitoring report Quarter 1 2013-14**

The Director and Finance and Assurance briefed the members on the revenue and capital monitoring report. At Quarter 1 the Council is forecasting overspending roughly £2.2m by the end of the financial year. The budget contains a contingency of roughly £3m which would cover the forecast overspending.

Income from parking is forecasting additional income of roughly £1m for the second year and the Director of Finance and Assurance will review whether this should be built into the base budget as income for the next financial year. Spending against the Capital Programme will be easier to assess at the Quarter 2 report as a large part of the Capital Programme for schools is spent over the summer.

Councillor Ferrari asked what percentage of the savings set out in the Medium Term Financial Strategy (MTFS) for 2013-14 and 2014-15 has been identified as difficult to achieve. Members were informed these savings totalled £5.542m, which is 24.3% of the savings set out in the MTFS. This amount is forecast to be partially off-set by alternative savings and additional income.

##### **Watch list of items selected for further monitoring**

The performance indicators currently on the watch list would stay the same. The corporate director advised including performance indicators on:

- staff sickness – average days per Full Time Equivalent excluding schools
- workforce with an Individual Performance Appraisal and Development (IPAD) in last 12 months
- the proportion of web forms and web visits as a percentage of overall contact

Action: the indicators to be added to the Watch list of items selected for further monitoring

### **Corporate scorecard Quarter 1 2013-14**

Members were informed that the corporate scorecard had been changed. The performance indicators on the scorecard were linked directly to the corporate plan. The indicators are now mainly focused on the impacts on residents and not necessarily on measuring processes within the Council. Performance indicators that are measured annually would only be added to the scorecard as data became available.

Councillor Anderson asked what the total number of Care leavers not in education, employment or training at 19 was, as well as for further information around the rise in violent crime overall and domestic crime in particular.

Action: Members be provided with further information on the measures for Care leavers not in education, employment or training and Repeat incidents of domestic violence and the increase in violent crime.

Councillor Anderson asked about the percentage of residents that feel satisfied with the Council. The corporate director advised members that the percentage of people who feel neutral towards the council has increased. Both the percentage of people who are satisfied with the council and the percentage of people that are dissatisfied have gone down; however, those dissatisfied have decreased more, so the net satisfied figure has improved.